



## SECURITY RESOURCE MANAGEMENT SYSTEM



At Bizpoint, we understand and appreciate the challenges faced by companies when it comes to scheduling and monitoring of staff. That is why **Bizpoint Resource Management System** was developed with specific considerations to the day-to-day issues faced by these companies. We recognize that deployment of staff to multiple sites, with different shifts, as well as having high staff turnover are very common problems faced by many companies. For management, it is important to know where your staff are located at any given time with a click of a mouse, so as to monitor your operational efficiencies and reward outstanding staff.

Bizpoint has identified a need for a well-rounded and accurate roster management system which caters for real-time attendance monitoring and auto-computation of working hours which are linked directly to payroll for daily, weekly or monthly payment to staff. As a leading provider of IT services, we have integrated the latest, most advanced technology into our solutions, such as Biometric attendance taking, so as to provide a highly user-friendly and cost-effective system to our customers.

### Benefits

*Renew your client contracts before they expire*

*Organized and systematic site roster for efficient manpower allocation*

*Save time and hassle by linking attendance records directly to payroll*

*Access to staff schedule and location, so that management can respond to changes immediately*

*Enhance staff retention, reward good performance*



## • • • • Client Contracts

- Able to manage and record client contracts
- Notification before contract expiry

## • • • • Site Template

- Able to define site template for rostering
- Centralised sharing of information

## • • • • Rostering

- Able to allocate specific staff to site
- Able to account for different shifts
- Prevent duplication in resource allocation | conflict resolution
- Ensure qualified staff are assigned to respective site

## • • • • Attendance Taking

- Real-time Attendance Dashboard for monitoring
- Quick access to staff information
- Able to capture attendance through Biometric devices
- Manual overwrite on attendance record

## • • • • Attendance Record Verification

- Auto computation of punctuality, working hours and overtime
- Able to modify actual attendance record
- Ensure accurate attendance information prior to payroll computation

## • • • • System Admin

- Tight security control for user access

## • • • • HR Module

- Leave management | Auto computation of leave entitlement | Access to leave balance and utilisation details
- Comprehensive staff information record
- Personal record report

## • • • • Payroll

(Integration to Excel Template)

- Able to define payroll formula
- Direct link to Account for Journal update
- Caters to daily, weekly or monthly payment to staff
- Standard GIRO output to major Banks
- CPF e-submission

## Comprehensive Staff Information

### CURRICULUM VITAE

Appointment: PROTECTION OFFICER

Employee Number: 8198

Date Joined: 28-06-2011

Personal Details:

Name : FIRSTNAME LASTNAME

FIN No. / NRIC no : S01234567

Date of Birth : 01-01-1969

Dashboard which is **accessible** easily in any computer in the intranet, internet or both.

Home

Sectors

Employees

About

SECTOR A

| Site    | Sector | Shift | Total | Status | Other Shift | Total | Status |
|---------|--------|-------|-------|--------|-------------|-------|--------|
| ATI     | A      | A3    | 1/2   |        | A3          | 1/2   |        |
| ATI     | A      | B3    | 2/2   |        | B3          | 2/2   |        |
| AVILA   | A      | A3    | 1/3   |        | A3          | 1/3   |        |
| AVILA   | A      | B3    | 0/3   |        |             |       |        |
| QSS-NEW | A      | A1    | 0/2   |        |             |       |        |
| QSS-NEW | A      | B3    | 1/1   |        | B3          | 1/1   |        |
| QSS-PWC | A      | A3    | 1/3   |        | A3          | 1/3   |        |
| QSS-PWC | A      | B3    | 0/3   |        |             |       |        |

## Comprehensive Reporting

| MONTHLY COMPILATION SUMMARY   |       |                                 |       |       |      |     |        |           |      |         |    |    |      |     |
|-------------------------------|-------|---------------------------------|-------|-------|------|-----|--------|-----------|------|---------|----|----|------|-----|
| Reference No : MTA-A-12000004 |       |                                 |       |       |      |     |        |           |      |         |    |    |      |     |
| Month : 5                     |       |                                 |       |       |      |     |        |           |      |         |    |    |      |     |
| Year : 2012                   |       |                                 |       |       |      |     |        |           |      |         |    |    |      |     |
| Sector : A                    |       |                                 |       |       |      |     |        |           |      |         |    |    |      |     |
| No                            | EmpNo | Full Name                       | Days  | Wk Hr | Rest | DRE | OT 2.0 | OT 1.5 Hr | Late | Late Hr | AL | MC | AWOL | UPL |
| 1                             | 193   | SATLAWI BN BASIT                | 20.00 | 240   | 2.00 | 1   | 0      | 93.40     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 2                             | 414   | KARKA BN YUSOP                  | 11.00 | 132   | 0.00 | 1   | 0      | 51.37     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 3                             | 549   | LAWY BOONSUAN                   | 14.00 | 164   | 8.00 | 0   | 0      | 81.38     | 1.00 | 4.41    | 0  | 0  | 0    | 0   |
| 4                             | 616   | LEOH BOONSHAN                   | 10.00 | 120   | 0.00 | 2   | 1      | 46.70     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 5                             | 835   | MOHAMEDBN AZIZ                  | 12.00 | 140   | 2.00 | 0   | 0      | 52.04     | 4.00 | 3.31    | 0  | 0  | 0    | 0   |
| 6                             | 864   | ABDUL AZIZ BN MOHAMED SINGH     | 13.00 | 157   | 1.00 | 0   | 0      | 61.71     | 1.00 | 0.75    | 0  | 0  | 0    | 0   |
| 7                             | 922   | MANAM AZIZ SINGH                | 9.00  | 108   | 1.00 | 0   | 0      | 42.03     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 8                             | F027  | DYSLVA SALEH                    | 11.00 | 130   | 6.00 | 0   | 0      | 49.37     | 1.00 | 1.51    | 0  | 0  | 0    | 0   |
| 9                             | F1268 | SAPRE BN MD FAKRI               | 13.00 | 156   | 1.00 | 0   | 0      | 60.71     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 10                            | F1487 | MOHAMED AL CLETUS               | 7.00  | 84    | 0.00 | 0   | 0      | 32.69     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 11                            | F1532 | ABUMANAMBN ABDUL GHANI          | 16.00 | 192   | 1.00 | 1   | 0      | 74.72     | 0.00 | 0.00    | 1  | 0  | 0    | 0   |
| 12                            | F1660 | THAYANTHI ALI M ARUMUGAM        | 4.00  | 48    | 0.00 | 0   | 0      | 16.68     | 2.00 | 2.00    | 2  | 0  | 0    | 0   |
| 13                            | F1664 | SILVACHAS AL MANAMAM            | 22.00 | 263   | 0.00 | 2   | 0      | 101.74    | 2.00 | 1.21    | 0  | 0  | 0    | 0   |
| 14                            | F1665 | KURUNATHAN AL MOHAMED           | 4.00  | 37    | 3.00 | 0   | 0      | 14.01     | 1.00 | 0.25    | 0  | 0  | 0    | 0   |
| 15                            | F1668 | NEELAMEGHAN AL MANAMAMY         | 9.00  | 107   | 3.00 | 0   | 0      | 41.03     | 2.00 | 1.13    | 1  | 0  | 0    | 0   |
| 16                            | F1744 | FAKRI BN MOHAMED                | 13.00 | 156   | 3.00 | 0   | 0      | 60.71     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 17                            | F1869 | MOHAMED ALI HASSAN              | 15.00 | 180   | 4.00 | 1   | 0      | 70.05     | 1.00 | 0.25    | 0  | 0  | 0    | 0   |
| 18                            | F1900 | NARAYANA SAMY SALEH ASARATHY    | 5.00  | 60    | 0.00 | 0   | 0      | 23.35     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 19                            | F1909 | MANAMSHARY AP VEERAPPAN @ APFAS | 12.00 | 144   | 0.00 | 0   | 0      | 56.04     | 5.00 | 1.73    | 0  | 0  | 0    | 0   |
| 20                            | F1927 | TAN CHOON MOHAMED               | 15.00 | 180   | 1.00 | 1   | 0      | 70.05     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 21                            | F1929 | CLETUS FOREMAN AL MAREA DAS     | 16.00 | 192   | 1.00 | 0   | 0      | 74.72     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 22                            | F2031 | SALEH YHNE ALI PAKRI            | 15.00 | 180   | 3.00 | 0   | 0      | 70.05     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 23                            | F2233 | MOHAMED AL MARBATHU             | 13.00 | 156   | 1.00 | 0   | 0      | 60.71     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 24                            | F2295 | BAMAMAMORAN AL P KRISHNASAMY    | 0.00  | 0     | 0.00 | 0   | 0      | 0.00      | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 25                            | F2299 | SALEH AL ANTHONY MOHAMED        | 9.00  | 108   | 2.00 | 0   | 0      | 42.03     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 26                            | F2306 | CHOHYALLUNG ALI                 | 18.00 | 216   | 1.00 | 3   | 0      | 78.06     | 3.00 | 6.41    | 7  | 0  | 0    | 0   |
| 27                            | F2455 | VJAYAN AL PARAMANAM             | 14.00 | 168   | 2.00 | 0   | 1      | 65.38     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 28                            | F2521 | JEYAPALAN S/O CLETUS            | 9.00  | 108   | 3.00 | 0   | 0      | 42.03     | 1.00 | 0.21    | 0  | 0  | 0    | 0   |
| 29                            | F253  | FAKRI BN SALEHALI               | 13.00 | 156   | 2.00 | 0   | 0      | 60.71     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 30                            | F2605 | MOHAMED AL AVARENUM             | 4.00  | 48    | 0.00 | 0   | 0      | 16.68     | 0.00 | 0.00    | 0  | 0  | 0    | 0   |
| 31                            | F2684 | PUSPANTHAN AL SUBRAMANIAM       | 14.00 | 167   | 3.00 | 0   | 0      | 64.38     | 3.00 | 1.41    | 0  | 0  | 0    | 0   |
| 32                            | F2688 | MOHAMED SELVAKUMAR ALI          | 13.00 | 156   | 0.00 | 1   | 0      | 60.71     | 0.00 | 0.00    | 3  | 0  | 0    | 0   |
| 33                            | F2775 | MOHD FAKRI BN CLETUS            | 1.00  | 10    | 0.00 | 0   | 0      | 2.67      | 1.00 | 2.00    | 0  | 0  | 0    | 0   |

## Customised Reporting

| Custom Report |           |           |           |           |           |           |           |            |              |          |
|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|--------------|----------|
| YEAR          | MONTH     | EMPNO     |           |           |           |           |           |            |              |          |
| SITE          | SHIFTCODE | DATE      | DAY       | DATE_IN   | ROSTER... | FINAL_TIN | DATE_OUT  | FINAL_T... | TOTALHRSW... | MINSLATE |
| YEAR: 2012    |           |           |           |           |           |           |           |            |              |          |
| MONTH: 6      |           |           |           |           |           |           |           |            |              |          |
| EMPNO: F069   |           |           |           |           |           |           |           |            |              |          |
| CAT           | 83        | 2/6/2012  | Saturday  | 2/6/2012  | 2000      | 2000      | 3/6/2012  | 0800       | 12           | 0.00     |
| CAT           | REST      | 3/6/2012  | Sunday    |           |           |           |           |            |              |          |
| CAT           | 83        | 4/6/2012  | Monday    | 4/6/2012  | 2000      | 2000      | 5/6/2012  | 0800       | 12           | 0.00     |
| CAT           | 83        | 5/6/2012  | Tuesday   | 5/6/2012  | 2000      | 2000      | 6/6/2012  | 0800       | 12           | 0.00     |
| CAT           | 83        | 7/6/2012  | Thursday  | 7/6/2012  | 2000      | 2000      | 8/6/2012  | 0800       | 12           | 0.00     |
| CAT           | 83        | 8/6/2012  | Friday    | 8/6/2012  | 2000      | 2000      | 9/6/2012  | 0800       | 12           | 0.00     |
| CAT           | 83        | 12/6/2012 | Tuesday   | 12/6/2012 | 2000      | 2000      | 13/6/2012 | 0800       | 12           | 0.00     |
| CAT           | 83        | 13/6/2012 | Wednesday | 13/6/2012 | 2000      | 2000      | 14/6/2012 | 0800       | 12           | 0.00     |
| CAT           | 83        | 14/6/2012 | Thursday  | 14/6/2012 | 2000      | 2000      | 15/6/2012 | 0800       | 12           | 0.00     |
| CAT           | 83        | 15/6/2012 | Friday    | 15/6/2012 | 2000      | 2000      | 16/6/2012 | 0800       | 12           | 0.00     |
| CAT           | 83        | 16/6/2012 | Saturday  | 16/6/2012 | 2000      | 2000      | 17/6/2012 | 0800       | 12           | 0.00     |
| CAT           | REST      | 17/6/2012 | Sunday    |           |           |           |           |            |              |          |
| CAT           | 83        | 18/6/2012 | Monday    | 18/6/2012 | 2000      | 2000      | 19/6/2012 | 0800       | 12           | 0.00     |



*We are committed to grow together with your business in productivity and customer engagement with our complete suite of solutions*

### INGAGE Marketing Programme

(Intelligent Customer Engagement) is state-of-the-art software which allows a business to segment its database according to the RFM (Recency, Frequency, Monetary) principle

### Performance Maximization Solution (PERMAX)

is a solution which allows for the top management to track their businesses performances easily, so as to ensure optimal performance at all times

### Professional IT Services

Systems Implementation  
Technology Planning  
Migration and Transformation  
System Maintenance Support  
Relocation Services

### Other Services

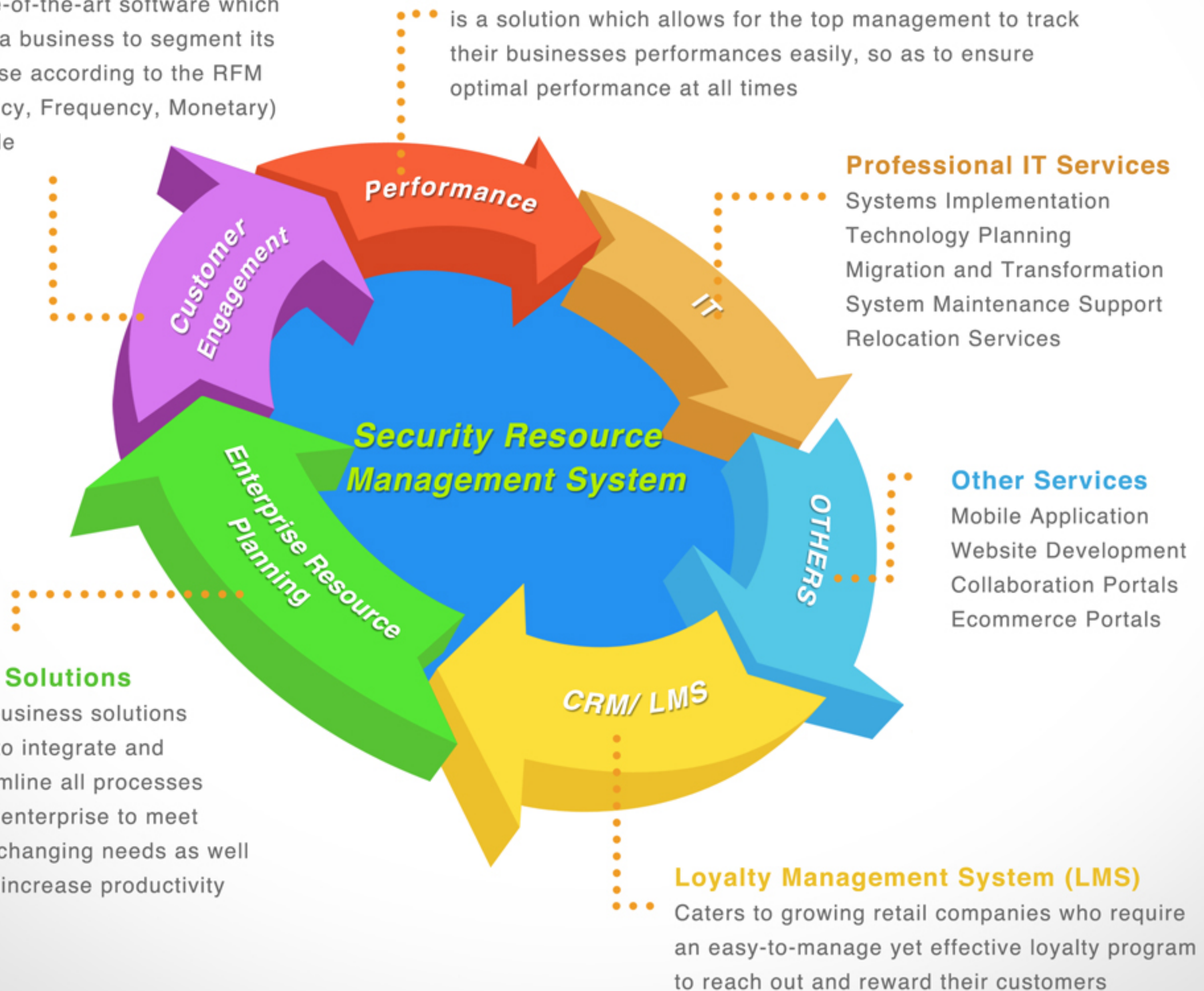
Mobile Application  
Website Development  
Collaboration Portals  
Ecommerce Portals

### Loyalty Management System (LMS)

Caters to growing retail companies who require an easy-to-manage yet effective loyalty program to reach out and reward their customers

### ERP Solutions

Our business solutions help to integrate and streamline all processes in an enterprise to meet their changing needs as well as to increase productivity



Bizpoint International Pte Ltd is an established provider of collaborative business solutions for a wide range of organizations, including manufacturing, retail, logistics, electronics, chemical and distribution. The company has acquired a reputation for solving critical business problems in many large enterprises and institutions to improve efficiency and performance. Whatever your goals may be, Bizpoint can help implement the enterprise solution that will best meet your needs. We do this by providing:

*"Solutions with Insight"* And we're prepared to help you get there.



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